

# Guide to California Preservation Program Services

- **California Preservation Program Website** [calpreservation.org](http://calpreservation.org): Maintained by the California Preservation Program (CPP), this website addresses the collection preservation needs of heritage organizations. It contains documents on education and training of staff and the public; on disaster preparedness, response, and salvage for collections; and on preservation management of collections.
- **Emergency Toll-Free Number**: A 24/7 toll-free number for California cultural institutions whose collections have been damaged and need preservation assistance. Call **1-888-905-7737** for immediate advice; CPP consultants are available for on-site assistance when needed.
- **Regional Disaster Response Networks\***: The CPP provides assistance with the formation of mutual assistance networks throughout California; email [info@calpreservation.org](mailto:info@calpreservation.org) if you would like assistance with starting or developing a regional disaster response network in your area.
- **Disaster Preparedness and Response Training\***: These 2-part workshops are designed to help heritage institutions prepare a written disaster response plan for their collections. Check [calpreservation.org/programs\\_workshops](http://calpreservation.org/programs_workshops) for currently available workshops. Workshops also are available upon request for regional networks and professional organizations.
- **Disaster Plan Testing and Inter-Institutional Collaboration\***: Using scenario planning, participants in this one-day workshop “test” their disaster response plans against illustrated disaster situations. Following an evaluation, participants explore ways in which collaboration on disaster preparedness and response can improve their collective effectiveness of response and identify follow-up actions. Check [calpreservation.org/programs\\_workshops](http://calpreservation.org/programs_workshops) for currently available workshops.
- **Grantwriting for Preservation Workshop\***: Participants begin by setting priorities among collection preservation needs, then explore appropriate sources of grant funding, and complete the workshop by developing key preservation components for a grant proposal. By the end of the one-day workshop, participants are positioned to follow through with submitting a proposal for a preservation project. Check [calpreservation.org/programs\\_workshops](http://calpreservation.org/programs_workshops) for currently available workshops.
- **Grants for Preservation Needs Assessment of Collections\***: Fully subsidized assessment surveys are available for your library and archive collections. These onsite surveys focus on potential building and site-related risks, scope and scale of collection preservation needs based on a sample drawn from the collection, and then recommend priorities for action. Awards are made annually on a competitive basis; see [calpreservation.org/projects/cpap](http://calpreservation.org/projects/cpap).
- **Digitization and Digital Preservation Services**: The CPP works with California Revealed, a statewide project to preserve through digitization historically significant Californiana (e.g., books, documents, audiovisual recordings). Project staff digitize, provide online public access, and digitally preserve materials nominated by partners from their collections, as well as provide access and preservation services for existing digital collections. Partners create metadata and assist with inspection of the digital files. See <https://californiarevealed.org> or email [team@californiarevealed.org](mailto:team@californiarevealed.org) for information.

\*Offered on a cost recovery basis. Email [info@calpreservation.org](mailto:info@calpreservation.org) for further information and assistance with CPP services.